



**Dear Head of the Academic Administration Office**

My name is (Ms./Mr.) \_\_\_\_\_ Student ID   
a student of the Bachelor of Science Program in Information and Communication Technology, Mobile Phone \_\_\_\_\_

**I would like to edit the following information :**

**1. Name – Surname**  Change name – surname  Editing spelling

**\*\* Payment 20 Baht / attach document**

Name – Surname (OLD)		Name – Surname (NEW)	
Thai		Thai	
English		English	

**2. Address**  Change permanent address  Change current address  Change contact address

**\*\* Payment 20 Baht / attach document**

New Address (Thai)			
No. _____	Village / Condo _____	Moo. _____	
Soi _____	Street _____	Sub-district _____	
District _____	Province _____	Zip code _____	

**3. Mobile Phone** \_\_\_\_\_ (No payment)

Signature \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

For students	For official use only	
Attach document	Counter officer	Registrar
<input type="checkbox"/> Copy of ID Card <input type="checkbox"/> Copy of name change form <input type="checkbox"/> Copy of House Registration	Receiver _____ Date ____/____/____.	Verified by _____ Date ____/____/____.

**Head of the Academic Administration Office**

Allowed

Not Allowed

Signature \_\_\_\_\_

(Ms. Mayuret Yodkam)

Head of the Academic Administration Office

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