



\*\*\*\* *For current students only* \*\*\*\*

Processing time is 3 working days

ICT (RE) - 04: 7 June 2017

**Request Form : ICT Student Card , Grade Report and Confirmation Letter**

Name (Mr. / Miss) \_\_\_\_\_

ID  Year \_\_\_\_\_ Track \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Please choose the kind of document:

Description	Fee	No. of copies	Reason
<input type="checkbox"/> ICT Student Card [E5272] <input type="radio"/> For ID 51 – 56 <input type="radio"/> For ID 57 or over	100 150		<input type="radio"/> Damaged (need to return the damaged card) <input type="radio"/> Lost <input type="radio"/> Expired (need to return the expired card)
<input type="checkbox"/> Grade Report [E5273]	100		
<input type="checkbox"/> Student's Confirmation Letter [E5275]	60	<input type="radio"/> Thai _____ copies <input type="radio"/> Eng. _____ copies	<input type="radio"/> Test Application <input type="radio"/> Apply for Scholarship <input type="radio"/> Job Application <input type="radio"/> Internship <input type="radio"/> VISA (Travel /Work&Travel /Summer Study)
<input type="checkbox"/> Expected Graduate's Confirmation Letter [E5275]	60	<input type="radio"/> Thai _____ copies <input type="radio"/> Eng. _____ copies	at _____ Period of time _____

**For Staff**

Receiver \_\_\_\_\_ Amount \_\_\_\_\_ Baht

Date \_\_\_\_\_ Receipt No. \_\_\_\_\_

Normal  Urgent \_\_\_\_\_

Signature \_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

(For Students) Case filed after office hours

The counter staff received the request form and fee payment

Date \_\_\_\_\_

Name (Mr./ Miss) \_\_\_\_\_ Student ID

Document	Fee (Baht/copy)	No. of copies	Total (Baht)
ICT Student Card			
- For ID 51 – 56	100.-		
- For ID 57 or over	150.-		
Grade Report	100.-		
Student's Confirmation Letter	60.-		
Expected Graduate's Confirmation Letter	60.-		
<b>Total Fees</b>			

Receiver \_\_\_\_\_