No. _____

Mahidol University
Faculty of Information and Communication Technology

Leave of Absence Form [ICT Program]

ICT.RE- 06 : 15-11-2022

Date_____Month_____Year_____.

Dear Assistant Dean for Academic Affairs,

My name is (Ms./Mr.) _____ Student ID ☐☐☐☐☐☐☐,

a student of the Bachelor of Science Program in Information and Communication Technology, year of study_____,
Mobile Phone _____ would like to request the following:

☐ **Leave Request :** I would like to request leave from studying from semester_____academic year _____
due to

- ○ being conscripted into or called for military service
- ○ receiving student exchange scholarship or attending a program of which the university endorsed
- ○ being sick and treated; having a medical certificate from a hospital_____
- ○ inevitable or urgent event or situation (please specify)_____

☐ **Cancellation of Leave Request :** I would like return to study for semester _____academic year _____
from taking leave from studying for semester _____academic year_____

Signature _____.

(_____)

Guardian's Consent

I, (Mrs./Miss/Mr.)_____ a guardian of

(Miss/Mr.)_____consent to this request.

Signature _____.

(_____)

Head of the Academic Administration Office	Assistant Dean for Academic Affairs	Dean of Faculty of Information and Communication Technology
☐ Approve ☐ Not approve because _____ _____ Signature _____ (Miss Mayuret Yodkam) Date____ / _____ / _____	☐ Approve ☐ Not approve because _____ _____ Signature _____ (Dr. Thanapon Noraset) Date____ / _____ / _____	☐ Approve ☐ Not approve because _____ _____ Signature _____ (Dr. Pattanasak Mongkolwat) Date____ / _____ / _____

muictregistration

For more information, 0-2441-0909 Ext. 141, 341, 342 (Registration Unit)